

**THE CITY OF EVANSTON, ILLINOIS
DIVISION OF ADMINISTRATIVE HEARINGS
909 Davis Street, 2nd Floor | Evanston, IL 60201
Phone: (847) 448-8163 Fax: (847) 448-8164**

REQUEST FOR TOW HEARING

This form may be faxed, hand delivered, or mailed to the Hearings Division as provided above

Are you the registered owner of the vehicle? Yes ___ No ___
If no, who is the registered owner of vehicle? _____

Your Name _____

Address _____

Phone Number _____ Email Address _____

Is the vehicle still in storage with the tow company? Yes ___ No ___
If no, the date storage fees were paid and the vehicle was removed from storage _____
If no, are you demanding Tow Hearing within 7 days? Yes ___ No ___
If yes, are you demanding Tow Hearing within 24 hours? Yes ___ No ___

Is the tow subsequent to a vehicle immobilization (boot)? Yes ___ No ___
If yes, are you also requesting a hearing on the immobilization (boot)? Yes ___ No ___

Make, Model and Year of Vehicle _____

License Plate Number _____ State of Registration _____

Date and Time of Tow _____, 20____, at ____:____ .m.

Location Vehicle was Towed From _____

State the reason(s) you believe this tow is invalid or for any reason unjustified: _____

LATE HEARING REQUESTS: If this Request for Tow Hearing is late and is filed more than seven (7) days after the Notice of Tow was given, state the reason for being late.

Signature Date

OWNER AUTHORIZATION: If you are the registered or legal owner and want someone else to represent you at the tow hearing, you must print names here and sign below: I, _____, certify that I am the registered or legal owner of the above vehicle and authorize the following person to represent me at my tow hearing with the City of Evanston: _____. I understand that it is the registered or legal owner's responsibility to notify this representative of the date, time and location of the scheduled tow hearing.

Signature Date

NOTICE OF HEARING: This matter is scheduled for a tow hearing on _____, 20____, at _____ am / pm, 2nd Floor, 909 Davis Street, Evanston, IL, without further notice.

PROOF OF SERVICE: I certify that a copy of this Notice of Tow Hearing date and time was served upon the above named owner by _____ (hand delivery/fax/U.S. mail/email) on _____, 20____.

Signature